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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
APRIL 1, 2025, AT 5:30 PM  
HELD IN THE ROBERT CARPENTER BOARDROOM  
IN THE MIDDLE/HIGH SCHOOL**

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- Members Present: Tracy Schrader  
Robert Carpenter  
Marcella Centi  
Ro Woodard  
Mark Wilcox  
Tom Frederes - arrived at 5:39 PM
- Members Excused: Heather Cardot  
Isabella Anderson, Ex-Officio Student Member
- Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader  
Terry English, Principal, Falconer Middle School Principal  
Julie Widen, Director of Special Education and Student Support Services
- Others Present: None

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 5:31 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the minutes of the March 18, 2025, regular Board of Education meeting.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox to add the additions and/or deletions to the agenda.

Voting Yes – 5  
Voting No – 0  
Motion Carried

## **EX-OFFICIO STUDENT MEMBER OF THE BOARD OF EDUCATION REPORT:**

- None

Tom Frederes arrived at 5:39PM.

## **EDUCATIONAL PRESENTATIONS:**

- Julie Widen - Student Services Presentation
  - Discussed the Multi-Tiered System
  - Provided an overview of Safety Care
  - Discussed the Temple, Elementary and Middle High School staff and department activities and planning goals
- Terry English - McKinney Vento Homeless Assistance Act Presentation
  - Provided an overview of the Act and district responsibilities
  - Provided updated district statistics

Terry English and Julie Widen left the meeting at 6:05PM.

## **DEPARTMENT/STAFF REPORTS:**

- Monthly report for March 2025 from Todd Beckerink, School Safety Advisor.

### Administrative Reports:

- Sara Kennison -
  - Provided an update for the NYS Budget
  - Discussed the Property Tax Report Card
  - Discussed the updated District Reserve Fund Plan
  - Presented the BOCES Commitment Statement
  - Presented on the Proposed 2025-2026 Budget
  - Provided the BOCES Administrative Budget Information
- Steve Penhollow -
  - Provided updates on district sport team mergers
  - Discussed the proposed track trip and FBLA State leadership conference trip
  - Provided an update on the district capital projects
  - Discussed the personnel items on the agenda

## **INFORMATION:**

### **Administrative Reports:**

Summaries of reports presented at the Board Meeting are included above. Additional details and information are included in the board packet written administrative reports.

- Letter from Linda Hoffman, Erie 2 BOCES board member running for re-election.
- Erie 2 BOCES Tentative 2025-2026 Program, Administrative and Capital Budgets.

**POLICIES:**

- None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- A motion was made by Ro Woodard and seconded by Mark Wilcox to approve the following New Business items:
  - CSE meeting minutes from March 17, 18, 19, 20, 21, 26, 27, and 28, 2025/CPSE meeting minutes from March 25 and 27, 2025.
  - Request for fundraising activity for the varsity softball team from Emily Narraway.
  - Resolution for the merger of the following sports for the 2025-2026 school year in accordance with the Interscholastic Athletics Sharing Agreement:
    - Boys' varsity swimming with Frewsburg, Southwestern, and Jamestown. Frewsburg is the host school.
    - Boys' varsity and modified soccer with Cassadaga Valley. Cassadaga Valley is the host school.
  - Request from Michelle Johnson for an overnight trip with students to Rochester, NY for the FBLA State Leadership Conference April 9th through April 11, 2025.
  - St. Bonaventure University student teaching placement as follows:
    - Emily Rich with Ruthanne Main, Grade 8, from March 17, 2025 – May 9, 2025.
  - Request for fundraising activity for the Falconer Track Club from Bill Bush.
  - Request from David Nelson for the varsity track teams (approximately 25 students) to travel to South County High School in Lorton, VA, for an invitational meet from April 10 to 12, 2025. Athletes will pay for their own meals. The Falconer Track Club will cover the cost of a Falconer bus and driver, including hotel accommodations and meals for the driver, and hotel accommodations for the students and coaches.
  - Per the recommendation of Young and Wright Architects, acceptance of the bid for Special Inspections from Whitestone Associates for the Capital Improvement Project, Phase 2.
  - Per the recommendation of Young and Wright Architects, acceptance of the bid for Hazard Materials Abatement Monitoring from Stohl Environmental for the Capital Improvement Project, Phase 2.
  - Authorization for the Superintendent to execute the contract with Chautauqua Works to provide a student summer work program for summer 2025.
  - Surplus of the attached list of furniture.

- Resolution, dated April 1, 2025, of the Board of Education of the Falconer Central School District, approving the updated Notice of Annual Meeting and Vote of the Falconer Central School District and directing that such notice be published in the District's official newspaper(s).

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Mark Wilcox to approve authorization for the Board President to sign the BOCES Commitment Statement and the Superintendent of Schools to sign the BOCES Commitment Form for the 2025-2026 school year in the amount of \$3,088,632.23:

WHEREAS, the Board of Education of the Falconer Central School District has reviewed the Commitment Statement from Erie 2 - Chautauqua - Cattaraugus BOCES for services to be provided during the 2025-2026 school year, and

WHEREAS, the Board of Education of the Falconer Central School District agrees that such services are required to complement the existing educational program, therefore,

BE IT RESOLVED, that services to be provided and the cost proration are acceptable to this district.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Mark Wilcox for approval of attached resolution dated April 1, 2025, calling for the submission, to the voters of the Falconer Central School District, Chautauqua County, New York (the "District"), of a proposition authorizing a modification of the district's capital improvements project, 2023 (to authorize an adjusted estimated maximum cost of \$23,350,000, the utilization of an additional \$475,000 of other available district funds, and the issuance of \$4,225,000 of additional obligations of the district), and directing that such proposition be included in the District's notice of annual meeting and vote.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

**FINANCE:**

- A motion was made by Robert Carpenter and seconded by Tom Frederes to accept the Claims Schedules as of April 1, 2025.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Tom Frederes for approval of the 2025-2026 Proposed School Budget in the amount of \$32,528,000.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox for approval of the 2025-2026 Property Tax Report Card.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Tom Frederes approval of the 2024-2025 Falconer Central School District's Reserve Funds Plan.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- None

**TRANSPORTATION:**

- A motion was made by Marcella Centi and seconded by Mark Wilcox to approve the following non-public school transportation request for the 2025-2026 school year:

Chautauqua Christian Academy

- For: Olivia Pavlock  
Garrison Risley, gr. 8  
786 Abbey Hill Rd.  
Kennedy, NY 14747
- For: Olivia Pavlock  
Brennan Risley, gr. 6  
786 Abbey Hill Rd.  
Kennedy, NY 14747
- For: Olivia Pavlock  
Stanley Pavlock, gr. 3  
786 Abbey Hill Rd.  
Kennedy, NY 14747
- For: Olivia Pavlock  
Rudiger Pavlock, gr. 2  
786 Abbey Hill Rd.

Kennedy, NY 14747

- For: Olivia Pavlock  
Emelia Pavlock, gr. K  
786 Abbey Hill Rd.  
Kennedy, NY 14747
- For: Robert Smith  
William A. Smith, gr. 9  
3843 Ellington St.  
Kennedy, NY 14747
- For: Denise Williams  
Grayson Williams  
941 28th Creek Rd.  
Kennedy, NY 14747

Voting Yes – 6

Voting No – 0

Motion Carried

**PERSONNEL:**

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the following Personnel items upon the recommendation of the Superintendent:
  - Appointment of Brandon Caruso as Space STEM Camp Lead Teacher for summer 2025, with payment in accordance with Appendix C-2 of the FEA Contract.
  - Appointment of Jon Anderson as Space STEM Camp Teacher for summer 2025, with payment in accordance with Appendix C-2 of the FEA Contract.
  - Appointment of Kelli Merchant as Space STEM Camp Aide for summer 2025, with payment according to the individual teacher aide rate.
  - Appointment of Brandon Caruso as STEM Camp Teacher for summer 2025, with payment in accordance with Appendix C-2 of the FEA Contract.
  - Approval of a leave of absence for employee #3079, Teacher, FMLA tentatively beginning June 5, 2025, until June 30, 2025, in accordance with Board Policy 6551.
  - Addition of Katherine Fales to the 2024-2025 extra-curricular list as a volunteer for JV softball.
  - Emily Rich who is pending certification in English (7-12), is hereby appointed to a probationary position as an English/Language Arts Teacher for a probationary period commencing on August 13, 2025, and ending on August 12, 2029, (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual

professional performance review ratings pursuant to Section 3012-c, 3012-d, and/or 3012-e of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Emily Rich shall receive a salary for the 2025-2026 school year of \$48,400, based on step 2 of the Collective Bargaining Agreement between the District and Falconer Education Association.

- Addition of Rose Digirolamo to the substitute list for teacher (non-certified). (Originally approved as a substitute nurse at the June 7, 2022, Board of Education meeting and substitute office and substitute aide at the February 11, 2025, Board of Education meeting.)
- Lauren Meger who holds a professional certification in Spanish (7-12), is hereby appointed to a probationary position as Spanish Teacher for a probationary period commencing on August 13, 2025, and ending on August 12, 2028, (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c, 3012-d, and/or 3012-e of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Lauren Meger shall receive a salary for the 2025-2026 school year of \$64,400, based on step 13 of the Collective Bargaining Agreement between the District and Falconer Education Association.

Voting Yes – 6

Voting No – 0

Motion Carried

- A motion was made by Marcella Centi, with gratitude, and seconded by Tom Frederes, with gratitude, to accept the resignation Beverly Glenn, Teacher’s Aide, effective July 1, 2025, for the purpose of retirement with 27 years of service to the District.

Voting Yes – 6

Voting No – 0

Motion Carried

- A motion was made by Robert Carpenter, with regret, and seconded by Mark Wilcox with gratitude, to accept the resignation of Victoria Boughton, Elementary Teacher, effective June 30, 2025, for the purpose of retirement with 19 years of service to the District.

Voting Yes – 6

Voting No – 0

Motion Carried

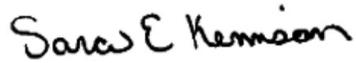
**ADJOURN MEETING:**

- A motion was made by Tom Frederes and seconded by Ro Woodard to adjourn the meeting at 7:32 PM.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**EXTRA EXCLOSURES:**

- None



Sara E. Kennison  
Board and District Clerk