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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
JANUARY 7, 2025, AT 5:30 PM  
HELD IN THE ROBERT CARPENTER BOARDROOM  
IN THE MIDDLE/HIGH SCHOOL**

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Members Present: Tracy Schrader  
Robert Carpenter  
Marcella Centi  
Tom Frederes  
Mark Wilcox  
Heather Cardot (arrived at 5:33 p.m.)

Members Excused: Ro Woodard  
Isabella Anderson, Ex-Officio Student Member

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader

Others Present: none

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 5:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the minutes of the December 17, 2024, regular Board of Education meeting.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Mark Wilcox to add the additions and/or deletions to the agenda.

Voting Yes – 5  
Voting No – 0  
Motion Carried

**EDUCATIONAL PRESENTATIONS:**

- None

**DEPARTMENT/STAFF REPORTS:**

Heather Cardot arrived at 5:33 PM

Administrative Reports:

- Sara Kennison -
  - Provided an overview of the Capital Improvement, Phase IV funding after completion and submission of the final cost reports
  - Discussed the total expense to date related to the 2017 Capital Improvement Project following the completion and submission of final cost reports for Phase IV
  - Discussed the meeting held with Cornice Technology regarding the creation the District's Fleet Electrification Plan
  - Provided the Per Pupil Cost per building recently calculated by the submission of the ESSA/School Level Finance Report.
- Steve Penhollow -
  - Expanded on the electrification fleet study that was provided from Cornice Technology
  - Discussed the upcoming sports merger meeting
  - Provided an overview of the District's Capital Projects
    - A discussion was had on the upcoming bid and current projected cost estimates
  - Provided an overview of the personnel items on the agenda

A question was asked on if there has been an additional talk on regionalization. Mr. Penhollow provided an update.

- Monthly report for December 2024 from Todd Beckerink, School Safety Advisor.

**EX-OFFICIO STUDENT MEMBER OF THE BOARD OF EDUCATION REPORT:**

- None

**INFORMATION:**

**Administrative Reports:**

Summaries of reports presented at the Board Meeting are included above. Additional details and information are included in the board packet written administrative reports.

Daemen University student observation placement as follows:

- Cassie Mosher from January 13 through March 7, 2025, for 60 hours of required classroom observation with Carole Garrison at Harvey C. Fenner Elementary School.

Keuka College student intern placement as follows:

- Lucas Gilbert, a sophomore at Keuka College majoring in psychology with a forensics pathway, will be interning with DeaDanna Voorhis and shadowing Renee Schwab and Joseph Hall from January 6 through January 24, 2025.

First draft of Falconer Central School's 2025-2026 District calendar.

**POLICIES:**

- A motion was made by Tom Frederes and seconded by Heather Cardot to approve the second reading/approval of revised policy 3210, Visitors to the School.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- A motion was made by Marcella Centi and seconded by Mark Wilcox to approve the following New Business items:
  - CSE meeting minutes from December 16 and 18, 2024/CPSE meeting minutes from December 17 and 18, 2024.
  - Memorandum of Agreement with the Non-Teaching Bargaining Unit effective January 8, 2025.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

**FINANCE:**

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Claims Schedules as of January 7, 2025.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- Robert Carpenter discussed the District gas well and provided an update and overview of future plans.

**TRANSPORTATION:**

- None

**PERSONNEL:**

- A motion was made by Tom Frederes and seconded by Mark Wilcox to approve the following Personnel items upon the recommendation of the Superintendent:
  - Additional appointment of Stacy Curtis as a bus monitor.
  - Additional appointment of Lisa Swanson as a bus monitor.
  - Appointment of Timothy Peterson as a Cleaner, effective February 17, 2025, with salary in accordance with the non-teaching contract.
  - Request from Marah Micek for maternity leave, tentatively beginning on February 10, 2025, until April 21, 2025, in accordance with Board Policy 6551.
  - Addition of Aaron Lyons to the substitute list as a bus monitor.
  - Resignation of John Guichard, Cleaner, effective February 24, 2025.
  - Appointment of John Guichard as Working Supervisor effective February 24, 2025.
  - Addition of Michelle Glatz to the substitute list as a teacher’s aide.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**ADJOURN MEETING:**

- A motion was made by Heather Cardot and seconded by Marcella Centi to adjourn the meeting at 6:19 PM.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**EXTRA ENCLOSURES:**

- None



Sara E. Kennison  
Board and District Clerk